

# Developmental Pathways Training Information



## **REGISTRATION POLICY FOR NON-DEVELOPMENTAL PATHWAYS EMPLOYEES:**

You must pay for the class in full before we can confirm your name on the class list. You may pay by cash, check or money order. We do not accept credit cards.

**CANCELLATIONS:** 3 BUSINESS DAYS NOTICE IS REQUIRED FOR CANCELLATIONS. Substitutions welcome.

**Failure to provide notice of cancellation may result in forfeiture of payment.**

Program Approved Service Agencies will be billed upon class completion for employee participation. Service Agencies will be charged ½ of the class price for participants that fail to call and cancel any class.

Contact the training department at 303-858-2338 or fax information to 303-341-0382 to register, substitute or reschedule classes.

## **NON-DEVELOPMENTAL PATHWAYS EMPLOYEE PRICE LIST:**

Abuse Prevention including Client Rights, Confidentiality, and HIPAA - \$15.00	Defensive Driving - \$30.00	Service Plans and Documentation, Family Sensitivity, Universal Precautions, Positive Behavioral Supports, System Values - \$12.50 each
<b>Recert</b> - \$10.00	TCI - \$45.00	
Medication Administration - \$45.00	<b>Recert</b> - \$20.00	
CPR/First Aid (includes adult/infant/child) - \$45.00	Overview of Developmental Disabilities - \$20.00	
Student Manual for CPR class- \$18.00	Special classes such as Food Handling and any of the modules on Aging are all \$10.00.	

## **The following is a brief description of some classes that Developmental Pathways offers**

### **Medication Administration Class and Recert Class:**

Anyone signed up for medication administration must get a medication manual from the Training Department **seven days** before the class. You **must** read your manual and **complete the study guide** before you come to class and **bring them** to class with you.

**Universal Precautions:** Includes Bloodborne and Airborne Pathogens as well as OSHA standards. Employees **must take** Universal Precautions annually.

**Adult CPR and First Aid:** The American Heart Association **one day** CPR and First Aid course provides a certificate which is valid for two years.

**Defensive Driving:** Anyone driving personal or agency vehicles to conduct agency business must take Defensive Driving. Employees need to take this class every two years. You will receive a National Safety Council certificate upon course completion.

**Therapeutic Crisis Intervention (TCI):** In this class, employees will be taught strategies to help de-escalate crises. If your department requires you to take TCI, it must be completed within in the first 90 days of employment. TCI is presented over two and a half days. The physical intervention training\* is on the third day of class. Check with your supervisor to see if the physical intervention training is required for your job. **\*Please note if you are unable to participate in the physical portion of class (medical limitations/pregnancy) you should not register until you are physically able to participate.** The TCI refresher course is required every year, and includes a review of the physical skills.

**Food Handling:** Covers safe food handling, food storage and sanitation at home and at work. Also addressed during the class are specialized diets such as Diabetic, Gluten Free, Low Salt and Low Cholesterol (Heart Healthy) diets. A Registered Dietitian conducts this class, which is offered on a quarterly basis (July, October, January and April).

## **Please come to class on time.**

If you are late for class, or did not sign up prior to class, you may be turned away and asked to sign up for the next class.

Please note: **No infants or children in class. Registered class participants only. You must pass the written assessment to receive credit for attending the class.**

Please see our website: <http://www.developmentalpathways.org/> to access and print the training calendar.